

**BLESSED TRINITY  
-CLUB TIGER-  
SCHOOL AGE CHILD CARE  
7540 PENN AVE SOUTH  
RICHFIELD, MN 55423  
Penn Office (612) 869-4800  
Director's Cell- (612) 719-2736**

## **PHILOSOPHY**

At Blessed Trinity Catholic School we feel that all children have the right to the care essential for their best social, emotional and intellectual development. Our goal is to nurture each child's individual talents, independence, and faith in a safe environment.

Club Tiger provides support to the children with help from the families, the school, and the parish community. Children are encouraged to share their joys, and to talk out their difficulties. Each child is regarded as capable, responsible, and a special person.

Our program focuses on healthy development and we strive to provide a homelike atmosphere for our students at Blessed Trinity before and after school. Children are encouraged to participate in a variety of activities. Children may paint and draw pictures, make craft projects, play games, build with blocks, read, research or play on the computer, take time to do homework, and enjoy athletic activities. We promote respect for individual differences by maintaining a caring Christian environment.

## **REGISTRATION**

Parents registering their child must complete and submit the Blessed Trinity Club Tiger registration form. Current students in the Club Tiger program will have first priority for enrollment in the next year's program. Any unfilled places in the program are then filled from the waiting list.

- **Your account must be current and paid in full.**
- An annual \$30.00 registration fee per family must accompany registration form.
- An annual \$30.00 registration fee per family for summer session.
- A completed Emergency & Health Information Sheet must be updated and in the Club Tiger files for all students.

Please note any changes during the year regarding your registration must be submitted to Club Tiger in writing.

**Payments are due by the 10<sup>th</sup> day of the month on a consistent monthly basis.**

## **VACATION DAYS POLICY FOR SUMMER**

At Club Tiger we have a new vacation policy for summer. We will allow 10 days, if you are contracted 5 days per week. These are days that you may use that are unpaid contracted days. After those 10 days are used, you are required to pay for days your child is absent. We must be notified in writing that you would like to take vacation in advance if possible. We will keep track of the days in our database. **Also, your account must be paid in full to use vacation time.**

## **ENROLLMENT POLICY**

Blessed Trinity Club Tiger has been designed to serve the needs of children in kindergarten through eighth grade at the school. Full-time contracted enrollment is for families who register for all five days Monday through Friday care before and/or after school. This contracted enrollment is open on a space available basis.

Blessed Trinity Club Tiger does not discriminate in enrollment or disenrollment on the basis of race, sex, religion, creed, color, national origin or source of payment.

## **PART-TIME AND DROP-IN ENROLLMENT**

- Part-time enrollment minimum of 2 days per week and up to 4 days per week.
- Drop-in enrollment 1 day a week and call in drop-ins days.  
Will be accommodated as space permits with the following criteria:
  1. The child/staff ratio per grade level component strives to maintain a staff/child ratio of 1:12.
  2. The size and availability of school facilities.
  3. The desire to meet ratio and facility size standards set by the State of Minnesota.

Those parents who desire a place for their child(ren) in Club Tiger and cannot be accommodated will be placed on a waiting list.

## **HOURS**

Blessed Trinity Club Tiger is open at 6:30 a.m. and closes promptly at 6:00 p.m. The program is in session every school day and a current non-school day schedule will be updated yearly.

|                 |   |
|-----------------|---|
| Before School   | 6:30 a.m.-7:35 a.m. (bus leaves for Nicollet Campus at 7:05 a.m.)   |
| After School    | 2:00 p.m.-6:00 p.m. (bus arrives from Nicollet Campus at 2:20 p.m.) |
| Non-School Days | 6:30 a.m.-6:00 p.m.   |
| Summer          | 6:30 a.m.-6:00 p.m.   |

## **FEES**

|                                | <u>Contracted</u> | <u>Drop-in</u> |
|--------------------------------|-------------------|----------------|
| Before & After                 | \$14.00/day       | \$9.00/hour    |
| Before School M-F              | \$6.00/day        | \$9.00/hour    |
| After School M-F               | \$12.00/day       | \$12.00/hour   |
| After School 2-4 days per week | \$15.00/day       |                |
| After School 1 hr. M-F         | \$7.00/day        |                |
| Non-School                     | \$30.00/day       | \$38.00/day    |
| Summer                         | \$30.00/day       | \$38.00/day    |