

Blessed Trinity Volunteer Opportunities Spring/Summer 2012

Parent(s)/Guardian(s) _____

Student(s) Name/Grade _____

Phone Day _____ Evening _____

Email _____

So many ways to lend a helping hand...

- | **Grade Level Volunteering**
- | **School/Campus Wide Volunteering**

Dear Blessed Trinity Parents,

Thank you so much for all the volunteering you do throughout the year. We are truly blessed to have so many dedicated parents serving the children, and working to enrich our school community in so many different ways. If you haven't had a chance to volunteer at any of the events from the first half of the year, please look this list over and find something that sounds interesting. Not only will you be helping the school, but you will also meet new people, and let your child know that you are interested in what happens at school.

Of course, those of you who have been involved in volunteer opportunities already this year are welcome to sign up again!

Thank you for sending your children to Blessed Trinity, and God bless you,

Patrick O'Keefe
Principal

Please indicate which of the following volunteer opportunities you will help with during school year 2011-2012 by placing an "X" in the blank next to the item.

GRADE LEVEL VOLUNTEERING
a chance to volunteer with parents with similar aged children

***If you sign up to coordinate an event, you will be contacted by the Volunteer Coordinator with a list of volunteers. If you sign up just to volunteer, you will be contacted by the Coordinator. We will do our best to give everyone who signs up the opportunity to volunteer.

KINDERGARTEN AND SECOND GRADE PARENTS - Refreshment Reception for Spring Concert (April 26)

_____ **Coordinator for Penn's Spring Concert (2 – 3 people needed)** - The coordinators contact Lesa Backus (Penn Secretary) to confirm the approximate number of guests to expect. The coordinators utilize the volunteers to bring in bars, punch and paper products. The coordinators and the volunteers are in charge of the set up, serving of refreshments and clean up

_____ **Volunteer to bring a dessert or paper product for concert reception or to assist the coordinators the night of the concert. (18 people needed)**

SIXTH GRADE PARENTS - Refreshment Reception for Band and Choir Concert (May 30)

_____ **Coordinator for Band/Choir Concert (2 - 3 people needed)** - The coordinators contact Judy Warmka to confirm the approximate number of guests to expect. The coordinators utilize the volunteers to bring in bars, punch and paper products. The coordinators and the volunteers are in charge of the set up, serving of refreshments and clean up

_____ **Volunteer to bring a dessert or paper product for concert reception or to assist the coordinators the night of the concert. (18 people needed)**

SEVENTH GRADE PARENTS - 8TH Grade Graduation Reception (June 4)

_____ **Coordinator for 8th Grade Graduation Reception (2 - 4 people needed)** - The coordinators work with other volunteers to complete tasks that include the following: coordinates the cake, refreshments and appropriate paper products for the evening, checks on the progress of invites created by the school office, sets up at the graduation location. A 3-ring binder has been organized by past coordinators as a resource.

_____ **Volunteer to help with 8th grade graduation reception (12 people needed)**

EIGHTH GRADE PARENTS - 8TH Grade Graduation Ceremony and Celebration (June 4)

_____ **8th Grade Graduation Ceremony and Celebration Coordinator (2 - 4 people needed)** The coordinators work with other volunteers to complete tasks that include the following: plan activities for the party, and any fundraisers if they are needed for the plans. A 3-ring binder has been organized by past coordinators as a resource.

_____ **Volunteer to help with 8th Grade Graduation Ceremony and Celebration (9 people needed)**

SCHOOL/CAMPUS WIDE VOLUNTEER OPPORTUNITIES
*a chance to know students, faculty and staff throughout
each campus and the school*

SCHOOL WIDE - Tuition Raffle (April/May)

_____ **Coordinator for the sale of raffle tickets at our parishes (2 people needed)** The coordinator will work with our three founding parishes and organize volunteers to sell Tuition Raffle tickets after the masses at these parishes.

_____ **Volunteer to sell raffle tickets at Parish Masses**

I would prefer to sell tickets at _____ parish.

SCHOOL WIDE - Talent Show (April 11)

_____ **Coordinator (2 – 3 people needed)**

Confirm date, time and other details with principal. Preview acts and set up program.

_____ **Volunteers**

Help coordinator carry out tasks. Help with refreshments afterwards.

SCHOOL WIDE - Rummage Sale (May 9 - 12)

_____ **Coordinators (2 - 4 people needed)**

The Coordinators work with the Development Director, Principal and St. Peter's parish to organize the Rummage Sale. Tasks include the collection of goods for sale, pricing of goods, signage and advertisement, coordination of set up, day of sales and clean up.

_____ **Rummage Sale Volunteer (*many people needed*)**

Volunteer to help with the Rummage sale by collecting and sorting items, working the sale days or helping with set up or clean up.

SCHOOL WIDE - Fiesta Latina (May 20)

_____ **Cooking! Serving! Working!**

Volunteer to help the evening of the Fiesta Latina. Don't know how to make Tamales? What a fun way to learn. Servers and other workers are also needed the night of the Fiesta.

_____ **Fiesta Latina Children's games Coordinator (2 – 3 people needed)**

Organize games, prizes, set up and volunteers for the Fiesta Latina Children's games.

_____ **Fiesta Latina Children's games Volunteer**

Help run one of the games at the Fiesta Latina. 7th and 8th grade volunteers welcome!

SCHOOL WIDE - Field Day (May 24)

_____ **Volunteers**

Help the gym teacher set up and run field events.

SCHOOL WIDE - 4th of July Parade

_____ **4th of July Parade Coordinator (2 – 4 people needed)** - Let's get it started now. Last years turn-out was small and we did not have much involvement of the middle school kids. It's not too early to start brain-storming. This is a great way to promote our school so let's make the best of it.

_____ **Volunteer (as many people as possible)** We need people to march in the parade and show their school spirit!

SCHOOL WIDE - Ice Cream Social (August)

_____ **Ice Cream Social Coordinator (2 - 3 people needed)**

_____ **Volunteer to set-up/ work at Ice Cream Social (9 people needed)**

SCHOOL WIDE - Used Uniform Exchange (August)

_____ **Used Uniform Exchange Coordinator (2 – 3 people needed)**

_____ **Volunteer to set-up/ work at used uniform exchange (9 people needed)**

**If you have any questions please contact Jackie Spano at
spanoj@btcsmn.org or 612-869-5200**